

Updated: July 2016



A global network to promote engagement, innovation, and exchange among young and emerging evaluators and youth and young people



Supporters include



WHY EVALYOUTH?

Evaluation's most vital long-term goal is to contribute to sustainable and equitable development. This goal depends on the production of high-quality evaluations that meet standards for quality dimensions such as utility, feasibility, propriety, accuracy, and evaluation accountability. However, an ongoing issue faces the global evaluation community: the pool of skilled evaluators is shallow, and demand far exceeds supply. Additionally, young evaluators are also under represented in many Voluntary Organizations for Professional Evaluators (VOPEs). The adoption of the Sustainable Development Goals (SDGs) is expected to exacerbate this problem by drawing significant attention to evaluation. The challenge facing the global evaluation community and actors whose long-term goals rely upon high-quality evidence is:

How can we increase national, regional, and international capacity to produce high-quality evaluations of sustainable development initiatives?

In addition to the technical expertise of professional evaluators, the quality of evaluations depends on appropriate representation and participation from stakeholders. However, youth and young people are historically and frequently absent from evaluations of policies and programs that impact them, except as a potential source for data collection. If SDGs are to be fully realized, it is essential to prioritize the inclusion of youth and young people in evaluation processes. The need to include youth and young people in evaluation raises a secondary challenge for worldwide evaluators and those who commission and use evaluations:

How can we advocate for and include the voices of young people in the evaluation process?

To address both challenges, EvalYouth was formed based on the Global Evaluation Agenda (2016-2020), known as the "[Eval2020 Agenda](#)", which was developed and agreed upon during the Global Evaluation Week. Global Evaluation Week was held in Kathmandu, Nepal in November 2015, and was the culminating event during the International Year of Evaluation (EvalYear).

WHY NOW?

Between the adoption of SDGs, the designation of [2015 as the International Year of Evaluation](#), and the Eval2020 Agenda, the timing is ripe for launching this coordinated effort. But we must act now, and act fast, to capitalize on these synergies.

More specifically, the future SDGs, which will replace the existing Millennium Development Goals (MDGs), will include calls for high-quality evaluations, with particular focus on relevance and other utility criteria. The development of evaluation capacity at multiple levels (regional, national, and international) is therefore essential. Further, the recent UN General Assembly resolution reiterates the importance of meeting the demand for high quality evaluations, recognizes the designation of 2015 as the International Year of Evaluation, and calls for a more coordinated effort to strengthen evaluation capacity. That this resolution was co-sponsored by 48 countries is indicative of global commitment to these ideas. EvalPartners proposes to coordinate global network in support for young and emerging evaluators, in order to ensure that capacity development efforts are aligned with, and responsive to, the challenges faced by newcomers to the evaluation community.

In addition to increasing the demand for evaluation, the SDG's are expected to strategically target equity, which includes promotion and advocacy for the interests of youth. EvalYouth will coordinate global engagement, innovation, and exchange on Youth-Inclusive Evaluation, as a step toward the realization of equity. This nexus of ideas, coupled with global support,

make EvalYouth more important than ever.

WHAT DOES EVALYOUTH WANT TO ACHIEVE?

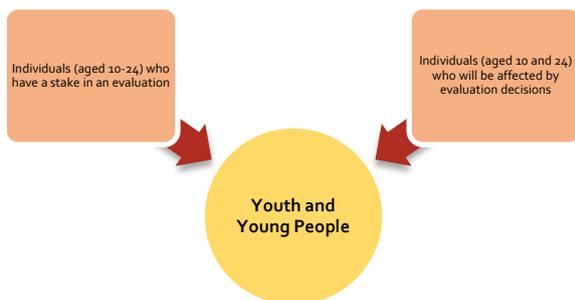
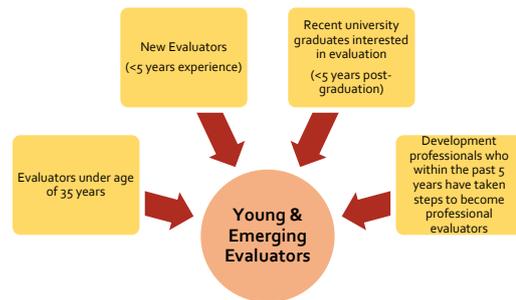
EvalYouth, an [EvalPartners](#) initiative, has two overarching goals:

1. To promote Young and Emerging Evaluators (YEE), including young women, to become competent, experienced and well-networked professionals who contribute to evaluation capacity at national, regional and international levels; and
2. To promote the inclusion of Youth and Young People (YYP), including young women, in evaluations conducted at the national, regional and international levels.

Who are YEE?

Young and Emerging Evaluators (YEE) are individuals who meet at least one of the following criteria:

- Evaluators under age of 35 years, *or*
- Evaluators who have less than 5 years of professional experience, *or*
- Recent university graduates (5 years or less post-graduation) who are interested in joining the evaluation profession, *or*
- Development professionals who have relevant technical knowledge and, within the past 5 years or less, have expressed an interest in becoming professional evaluators.



Who are YYP?

Youth and Young People (YYP) are individuals who meet at least one of the following criteria:

- Individuals between the ages of 10 and 24 who have a stake in an evaluation, *or*
- Individuals between the ages of 10 and 24 who will be affected by evaluation decisions.

HOW EVALYOUTH WILL ACHIEVE IT?

EvalYouth is a global network that will coordinate activities involving: young and emerging evaluators, youth stakeholders, and key actors. EvalYouth aims to thereby increase the contribution of YEE and youth to equitable and sustainable social development. EvalYouth will cultivate evaluation capacity at national, regional and international levels: a) social mobilization of key actors to **engage** YEE and youth stakeholders, b) promotion of **innovation** in practice, and c) **exchange** of learning and knowledge.

To set the conditions for sustainable progress, EvalYouth is based on 4 principles:

- Inclusiveness and equity
- Building on existing achievements
- Partnership
- Innovation

See Annex 1 for a logic model of EvalYouth, Annex 2 for an overview of EvalYouth outcomes and outputs, and Annex 3 for an overview of EvalYouth's operation and governance structure.

HOW EVALYOUTH WORKS

EvalYouth objectives for include:

1. Encourage education, relevant courses, learning and training activities for young and emerging evaluators;
2. Encourage the networking and mentoring between young and emerging evaluators with experienced evaluation professionals;
3. Encourage experience sharing and networking among young and emerging evaluators within the international evaluation community;
4. Organize activities that address the specific challenges met at the early stages of a career in evaluation;
5. Encourage VOPEs to integrate the issue of young and emerging evaluators in their strategic plan and activities.



ENGAGE

Impact through social mobilization

Through social mobilization, EvalYouth will enable VOPEs, governments, policy makers, civil society representatives and advocates, international development agencies, academic institutions and other interested actors to coordinate efforts to **better engage young and emerging evaluators in the evaluation field and young people in the evaluation process.**

Outcomes

1. Young and emerging evaluators are better engaged in the evaluation field.
2. Young people are better engaged in the evaluation process.

Proposed strategies for the coming 3 years

- Especially during 2015, the [International Year of Evaluation](#), encouraging young and emerging evaluators (YEE) to get involved in leadership roles;
- As part of the [2016-2020 Global Evaluation Agenda](#), by advocating priorities for YEE;
- Encouraging Voluntary Organizations for Professional Evaluation (VOPEs) to bolster inclusion of YEEs in their governance bodies and in capacity-building programs;
- Encouraging governments and development partners to proactively promote the participation of young people in evaluation of programs and policies that concern them;
- Encouraging governments and development partners to proactively promote the participation of YEE in evaluation;
- Advocate that academic/training institutions develop relevant training courses in evaluation methodologies and approaches that target YEE and Youth-Inclusive Evaluation methodologies;
- Enhance linkages with other evaluation networks and taskforces led by EvalPartners.

Outputs

1. Youth component of Global Evaluation Agenda based on inputs of YEE and young people who have been involved in an evaluation process, supported by partners and ready to be implemented beyond 2015;
2. Increased participation of YEE to the 2015 Global Forum;

3. Increased contribution of YEE and young people who have been involved in an evaluation process to initiatives and follow up events arising from the Global Agenda;
4. Recommendations for YEE participation in national evaluation capacities identified and shared with stakeholders;
5. Increased involvement of YEE in VOPE governance, committees and activities;
6. Promotion of networks of YEE within countries, regions and internationally;
7. Recognition Awards for VOPEs and development partners for innovative initiatives engaging YEE or young people in the evaluation process;
8. YEE represented in each networks and taskforces led by EvalPartners.



INNOVATE
Impact through innovation in practice

EvalYouth will facilitate innovation in engaging young and emerging evaluators in evaluation and young people in the evaluation process by engaging the community of policy makers and evaluators to **use of new approaches, strategies and methodologies that can attract and take advantage of the ideas and energies of young people.**

Outcomes

1. Young and emerging evaluators benefit from innovative ways to develop their expertise.
2. Young people will benefit from innovative methods used to include them in the evaluation process.

Proposed strategies for the coming 3 years

- Promote and continue developing e-learning courses using public platforms such as [EvalPartners](#) and upcoming [UNEG](#) e-learning;
- Promote mentoring and internship programmes;
- Document and disseminate good practices, including those related to Youth-Inclusion Evaluation;
- Support capacity for YEE to publish papers scientific journals;
- Encourage projects led by YEE focused on their expertise on information technology and communication.

Outputs

1. Development of a YEE mentoring program;
2. Development of a YEE internship program;
3. Special edition/thematic sections of Evaluation Journals dedicated to YEE and Youth-Inclusive Evaluation practice;
4. Innovation Challenge Program for evaluation projects mobilizing YEE expertise on information technology and communication;
5. Publishing two “Blue Books” (<http://www.mymande.org/selected-books>): one on good practices and experiences engaging YEE, and the other on good Youth-Inclusive Evaluation practices.



EXCHANGE
Impact through learning and knowledge sharing

EvalYouth will serve as a platform to **share knowledge, learning and experiences** on the best ways to strengthen the engagement of young and emerging evaluators in the evaluation

field and strengthen the inclusion of young people in the evaluation process.

Outcomes

1. Young and emerging evaluators are connected and contribute to the global evaluation community.
2. Young people are purposefully and meaningfully included in the evaluation process.

Proposed strategies for the coming 3 years

- Organize webinars to share knowledge on the engagement of YEE or inclusion of young people in the evaluation process;
- Develop a webpage, including a crowd-sourced interactive map of EvalYouth-aligned activities;
- Initiate a EvalYouth Blog;
- Promote EvalYouth activities through social media (Twitter, LinkedIn, Facebook, etc.);
- Learn from initiatives conducted around the world engaging YEE and young people in evaluation.

Outputs

1. Sponsor a series a webinars targeting the needs of YEE and Youth-Inclusive Evaluation practice offered in different languages;
2. "EvalYouth strand" included in conference programs of South based regional conferences (AfrEA, CoE-SA, EvalMENA, IPEN, ReLAC, RFE);
3. Organization of two "EvalYouth conferences": one virtual in 2016, one face-to-face in 2017;
4. Increased participation by YEE from Official Development Assistance (ODA) countries in major evaluation conferences through a scholarship program;
5. Optimization of the EvalYouth Forum and other communication channels with the global community;
6. Implementation of an awards program (e.g., innovative contribution to the field of evaluation, best evaluation report, best paper accepted in a peer-review journal, best thematic paper by an university student, innovative contribution to Youth-Inclusive Evaluation).

WHAT'S NEXT

EvalYouth was formally launched at the 2015 Global Evaluation Week at the Parliament of Nepal in Kathmandu. The shaping and launch of EvalYouth was participatory in nature. Specifically, it leveraged existing processes by taking advantage of the existing events and documents organized by many stakeholders within the framework of the International Year of Evaluation.

Through an inclusive process, and as part of the Eval2020 Agenda, EvalYouth is prioritizing these actions for the next three years:

1. Work with Voluntary Organizations for Professional Evaluation (VOPEs) to bolster the inclusion of YEEs in their governance bodies and in capacity-building programs;
2. Development and promotion of a YEE mentoring programs; and
3. Organization of EvalYouth conferences to share knowledge, learning, and best practices relevant to YEE and YYP, and to enhance YEE involvement with existing international and regional evaluation conferences.

Three task forces have been established, which align with these foci.

HOW YOU CAN HELP

Volunteer

We need you. Consider volunteering to help. To do so, simply send an e-mail to [your VOPE contact person](#), and CC EvalYouth (evalyouth@gmail.com) on the e-mail.

Feedback

An [open discussion forum](#) has been established. The EvalYouth Co-Chairs and Vice-Chair would welcome your feedback on this Concept Paper.

Partnership

Feedback and donation of time are necessary, but insufficient to build and sustain EvalYouth's momentum. Financial donations are also needed to ensure the inclusion of important voices, to foster innovation, and establish partnerships across the globe.

Visit our Website, & Help Spread the Word

Those interested in updates on our work should visit our [newly launched website](#). While visiting our website, please click on our social media links to connect with us, be the first to know about updates and opportunities, and help spread EvalYouth updates and opportunities across the globe.

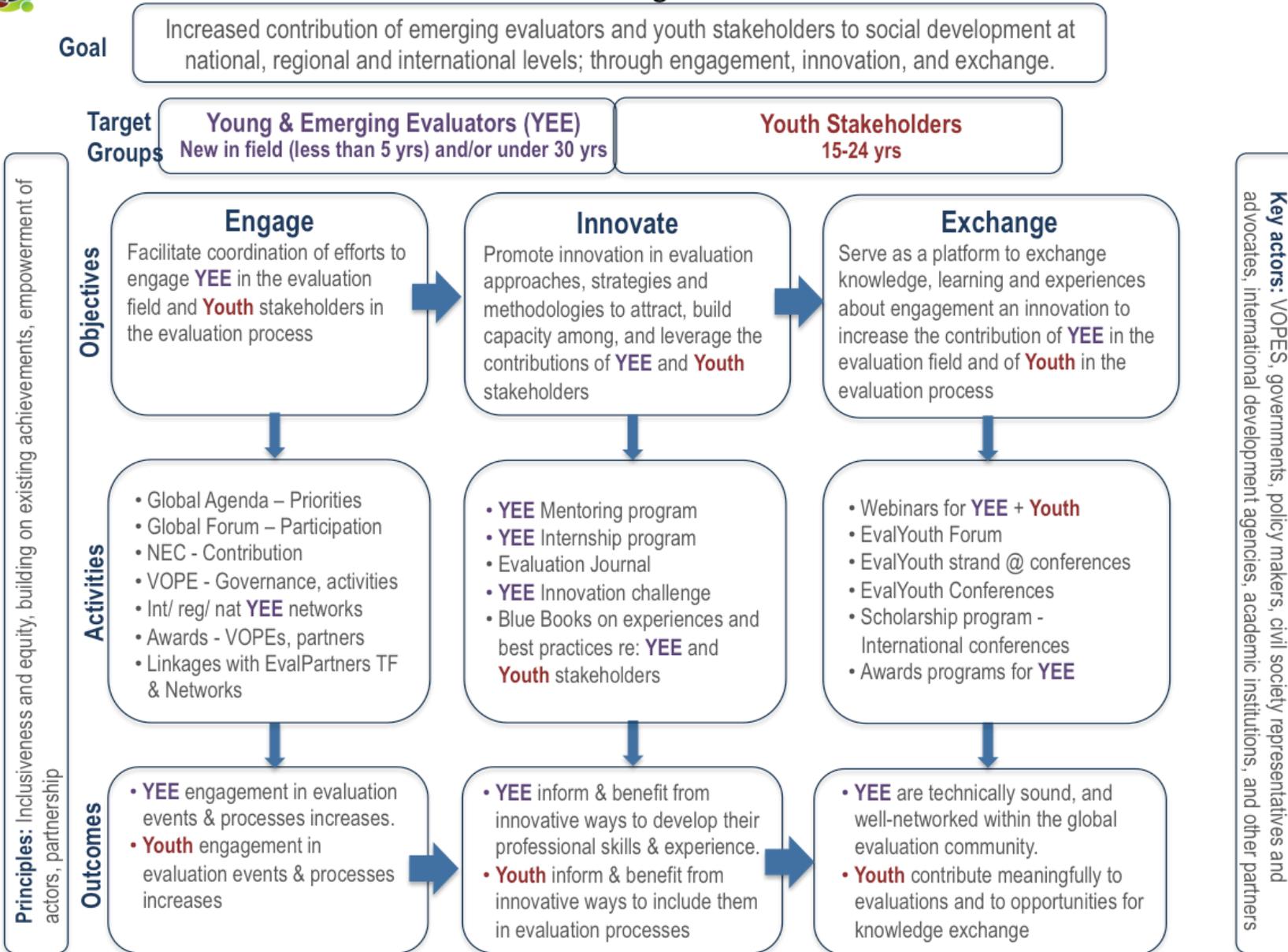
FOR MORE INFORMATION, PLEASE CONTACT

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ANNEX 1 – EvalYouth Logic Model



ANNEX 2 – Overview of EvalYouth Aims and Outputs

Project aim	Outputs
ENGAGE: Impact through social mobilization	
<p>Outcome 1 1.1 Young and emerging evaluators are better engaged in the evaluation field</p> <p>1.2 Young people are better engaged in the evaluation process</p>	<p>Output 1.1 Youth component of Global Evaluation Agenda based on inputs of YEE and young people who have been involved in an evaluation process, supported by partners and ready to be implemented beyond 2015</p>
	<p>Output 1.2 Increased participation of YEE to the 2015 Global Forum</p>
	<p>Output 1.3 Increased contribution of YEE and young people who have been involved in an evaluation process to initiatives and follow up events arising from the Global Agenda</p>
	<p>Output 1.4 Recommendations for YEE participation in national evaluation capacities identified and shared with stakeholders</p>
	<p>Output 1.5 Increased involvement of YEE in VOPE governance, committees and activities</p>
	<p>Output 1.6 Promotion of networks of YEE within countries, regions and internationally</p>
	<p>Output 1.7 Recognition Awards for VOPEs and development partners for innovative initiatives engaging YEE or young people in the evaluation process</p>
	<p>Output 1.8 YEE represented in each networks and taskforces led by EvalPartners</p>
INNOVATE: Impact through innovation in practice.	
<p>Outcome 2 2.1 Young and emerging evaluators benefit from innovative ways to develop their expertise</p> <p>2.2 Young people will benefit from innovative methods used to include them in the evaluation process</p>	<p>Output 2.1 Development of a YEE mentoring program</p>
	<p>Output 2.2 Development of a YEE internship program</p>
	<p>Output 2.3 Special edition/thematic sections of Evaluation Journals dedicated to YEE and Youth-Inclusive Evaluation practice</p>
	<p>Output 2.4 Innovation Challenge Program for evaluation projects mobilizing YEE expertise on information technology and communication</p>
	<p>Output 2.5 Publishing two “Blue Books” (http://www.mymande.org/selected-books): one on good practices and experiences engaging YEE, and the other on good Youth-Inclusive Evaluation practices</p>
EXCHANGE: Impact through learning and knowledge sharing.	
<p>Outcome 3 3.1 Young and emerging evaluators are connected and contribute to the global community evaluation</p> <p>3.2 Young people are purposefully and meaningfully included in the evaluation process</p>	<p>Output 3.1 Sponsor a series a webinars targeting the needs of YEE and Youth-Inclusive Evaluation practice offered in different languages</p>
	<p>Output 3.2 “EvalYouth strand” included in conference programs of South based regional conferences (AfrEA, CoE-SA, EvalMENA, IPEN, ReLAC, RFE)</p>
	<p>Output 3.3 Organization of two “EvalYouth conferences”: one virtual (2016), one face-to-face (2017)</p>
	<p>Output 3.4 Increased participation by YEE from ODA countries in major evaluation conference through a scholarship program</p>
	<p>Output 3.5 Optimization of the EvalYouth Forum and other communication channels with the global community;</p>
	<p>Output 3.6 Implementation of an awards program (innovative contribution to the evaluation field, best evaluation report, best paper accepted in a peer-review journal, best thematic paper by an university student, innovative contribution to Youth-Inclusive Evaluation)</p>

ANNEX 3 - EvalYouth Governance

This annex describes how EvalYouth operates, its' priorities, and various governance components.

HOW EVALYOUTH OPERATES?

What kind of organization is EvalYouth?

EvalYouth is an initiative and a movement, where a group of people, mostly young and emerging evaluators, work together to achieve EvalYouth's purposes and objectives as expressed in this concept note. EvalYouth also operates as a network similar to, and under the aegis of, EvalPartners.

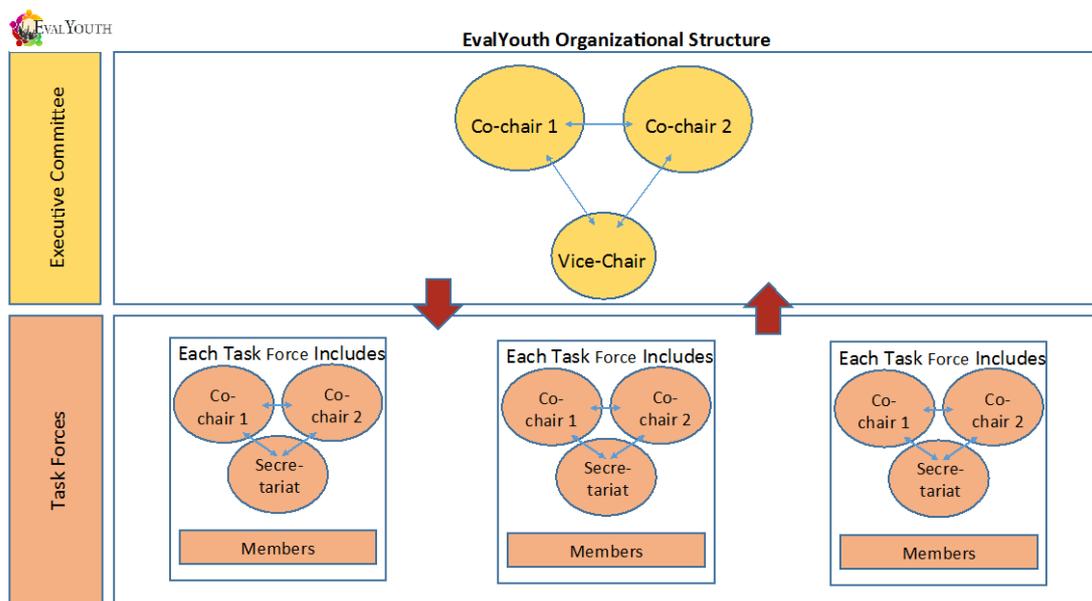
Who can be member of EvalYouth?

There are no formal membership requirements for EvalYouth apart from to agree with the stated purpose and objectives as well as the over-arching EvalPartners vision, guidance and code of conduct. Any member not working within the spirit of the Code of Conduct will be dropped from EvalYouth membership. Active members will automatically be members of the core group. Interested members will also be considered as members, with ability to activate their core group membership at any stage. Partnership members may be members who may or may not be active but are involved in EvalYouth specifically as representatives of organizations and networks with a primary view to sharing of information rather than engaging directly in EvalYouth activities.

Who manages EvalYouth and how?

As a movement, EvalYouth is largely self-organizing. Currently, there are two Co-Chairs and one Vice-Chair, who are designated by EvalPartners. These form a small executive committee to help guide the group in line with the purpose and objectives and carry out executive support. The executive committee can co-opt other willing members to help management and activities of the network.

Co-Chairs and Vice-Chairs are selected through an inclusive process aligned with EvalYouth Principles and EvalPartners Code of Conduct. As such, Co-Chairs and Vice-Chairs generally represent a regional VOPE (e.g., AfrEA, AES, CIS, CoE, EES, EvalMENA, ReLAC), or national VOPEs that have strong international connections (AEA, CES).



How are decisions made?

Decisions are largely made through consensus whether at the initiative or the different task forces' levels.

Task Forces

EvalYouth focuses on key components / objectives. Each of these components / objectives are managed by a task force with two co-chairs and a secretariat who work with the EY leadership.

Task forces have been established to progress the main objectives with distinct but complementary actions. Outcomes, strategies, and outputs under each task force are detailed below. Where necessary, specific action groups may be formed to carry out a particular, usually short term, task. Task group members can be drawn from any group according to their skills and capacity.

EVALYOUTH CODE OF CONDUCT

Note that this code of conduct is based on International Organization for Cooperation in Evaluation's (IOCE) Code of Conduct, which was adopted in February 2014, and is reviewed and revised, as needed, every four years. As such, EvalYouth's Code of Conduct will be amended and revised according to IOCE's schedule, and updated accordingly so that these two codes are aligned.

EvalYouth is fully committed to the principle of honesty, integrity and fair play in the conduct of its business. To uphold public trust and protect public interest, it is important for all individuals working for and with EvalYouth (e.g., Executive Committee, Task Force Leaders, Members) to handle the Network's business in a just and impartial manner so that EvalYouth's reputation will not be tarnished by dishonesty, impropriety or corruption. To this end, this Code of Conduct sets out the standard of behavior expected.

General Standards

Executive Committee Members, Task Force Leaders, and EvalYouth Members:

- Shall ensure that her/his conduct would not bring the Network into disrepute.
- Shall not at any time or in any respect do anything, which may compromise or impair her/his integrity, impartiality, objectivity or ability to perform duties.
- Shall adhere to the spirit and the letter of any rules or orders made for the Network's practices and procedures.

Specific Standards

1. Gifts/souvenirs presented Executive Committee Members, Task Force Leaders, and Task Force Members in their capacity as such

If the gift/souvenir is distributed to all participants in public activities, such as a ball pen, file folder or key clasp, etc., it may be retained by the recipient.

If the gift/souvenir is a personal item with a value below \$50, such as a plaque or pen inscribed with the name of the recipient, it may be retained by the recipient.

Executive Committee Members, Task Force Leaders, and Task Force Members shall decline to accept any gift/souvenir with a value exceeding \$50 or urge that it be presented to the organization.

2. Sponsorships offered to Executive Committee Members, Task Force Leaders, and Task Force Members in their capacity as such

Any sponsorship to attend events or speaking engagements offered to an Executive Committee Member, Task Force Leader, and Task Force Member to specifically represent EvalYouth will be disclosed to Executive Committee Members. When attending or representing EvalYouth it is required that the Executive Committee Member, Task Force Leader, and/or Task Force Member:

- Provide the speaking points/slides/paper to the Executive Committee Members to be posted on the website
- Provide a brief report on the event, ideally with a photo, to inform the Executive Committee Members of any relevant outcomes.

3. *Advantages offered to Executive Committee Members, Task Force Leaders, and Task Force Members in their private capacity*

Where an Executive Committee Member, Task Force Leader, and Task Force Member is offered an advantage in her/his private capacity, she/he may accept it if -

- The acceptance will not affect the performance of her/his duties as an Executive Committee Member, Task Force Leader, and Task Force Member; and
- She/he will not feel obliged to do something in return in connection with Executive Committee or Task Force business for the offeror.

If an Executive Committee Member, Task Force Leader, or Task Force Member feels that she/he would be obliged to reciprocate an advantage by returning to the offeror a favor connected with any Executive Committee or Task Force business, she/he should decline the offer.

When an Executive Committee Member, Task Force Leader, or Task Force Member is in doubt as to whether she/he should accept an offer of advantage, it is advisable for her/him to consult with all Members of the Executive Committee.

4. *Acceptance of Entertainment*

An Executive Committee Member, Task Force Leader, or Task Force Member should not accept frequent or lavish entertainment from persons/organizations who/which have an interest in any matters under consideration by the Network or with whom/which she/he has official dealings, in order to avoid embarrassment or loss of objectivity when considering or giving her/his views on matters concerning these persons/organizations.

5. *Offer of advantage*

Executive Committee Member, Task Force Leader, or Task Force Member shall not participate in a source selection process or administration of any award (such as contract, cooperative agreement, grants or purchase order), which raises a conflict of interest or the perception of a conflict of interest. An Executive Committee Member, Task Force Leader, or Task Force Member shall be deemed to have a conflict of interest for a particular procurement when any of the following are the case:

- The Executive Committee Member, Task Force Leader, or Task Force Member, a member of his/her immediate family or domestic partner has a financial or ownership interest in any of the competing offerors, except an indirect ownership through a diversified mutual fund shall not be deemed to constitute a conflict of interest.
- The Executive Committee Member, Task Force Leader, or Task Force Member, a member of his/her immediate family or domestic partner is employed or about to be employed, discussing employment or is a consultant to any of the competing offerors.

Any Executive Committee Member, Task Force Leader, or Task Force Member who

encounters a conflict of interest as defined above shall recuse him/herself from any dealing with that specific procurement.

No Executive Committee Member, Task Force Leader, or Task Force Member shall accept any gratuities, favors or items of value from any competing offerors.

6. *Gifts, Entertainment and Favors*

Executive Committee Members, Task Force Leaders, Task Force Members, or family members may not solicit or accept directly or indirectly, any gift, gratuity, favor, entertainment, loan, or any other thing of monetary value from a person with whom s/he:

- Has, or is seeking to obtain contractual or other business or financial relations with;
- Conducts operations or activities required for project implementation;
- Has interests that may be substantially affected by the performance or non-performance of an employee's duties; or,
- Appears to be offering the gift with the hope or expectation of obtaining advantage or preference in dealing with the Network for any purpose.

The above points pertain to service providers bidding for procurement or service contracts as well as client counterparts with whom the company develops activities.

The Network understands that occasionally an Executive Committee Member, Task Force Leader, Task Force Member, or family members may hold relationships in a personal capacity with clients, partners, or subcontractors or their family members. In this case, the exchange of gifts or entertainment is permitted; however any gifts valued over \$50 per year should be either refused or handed to the Network.

7. *Executive Committee Members, Task Force Leaders, or Task Force Members bidding for the Network's contracts and awards*

As a matter of principle, an Executive Committee Member, Task Force Leader, or Task Force Member should avoid entering into any contract (e.g., for the supply of consulting services) or award (e.g., grant award) with the Network in their personal capacity to prevent the public perception of Executive Committee Members, Task Force Leaders, or Task Force Members using their capacity to obtain financial gains from the Network.

The Network understands that an Executive Committee Member, Task Force Leader, or Task Force Member may want to apply for contract opportunity or award. In this case, the Executive Committee Member, Task Force Leader, or Task Force Member should make this desire known to all members of the Executive Committee, and recuse herself/himself from any conversations related to the development, roll-out, and selection of contracts or awards.

8. *Use of confidential or privileged information*

An Executive Committee Member, Task Force Leader, or Task Force Member shall not take advantage of, or let any person or organization benefit from, the confidential or privileged information obtained in her/his capacity as an Executive Committee Member, Task Force Leader, or Task Force Member.

An Executive Committee Member, Task Force Leader, or Task Force Member shall not disclose any confidential or privileged information of the Network to any party unless she/he is authorized to do so.

9. Use of Funds

Executive Committee Members shall ensure that all the Network’s funds are used in a prudent and responsible manner to safeguard the Network’s interest. They should only approve funds for any project/activity/expenditure item, which falls within the ambit of the funds and can achieve the purpose of the funds.

Executive Committee Members shall particularly ensure that an open, fair and competitive mechanism is adopted for the procurement of goods/services, award opportunities it sponsors/oversees, and recruitment of staff for the Network.

PRIORITIES

EvalYouth is based on 4 principles: (i) Inclusiveness and equity, (ii) Building on existing achievements, (iii) Partnership, and (iv) Innovation. In that spirit, EvalYouth seeks to actively diversify its’ membership through the EvalYouth Executive Committee, Task Forces, other advisory groups, and interested individuals and institutions through attention to the following criteria:

- Young and emerging evaluator representation;
- Youth and young people representation
- Geographic representation;
- Gender balance, sexual orientation, and gender identity;
- Ethnic/racial representation; and
- Practitioner/academic balance.

EVALYOUTH EXECUTIVE COMMITTEE

Structure

EvalYouth Executive Committee (ExCom) guides the group in line with the purpose and objectives and carry out executive support. The table below outlines the ExCom infrastructure, including roles, responsibilities, and terms of service.

Roles	Responsibilities	Terms of Service
EvalYouth Co-Chairs (2 Co-Chairs)	<ol style="list-style-type: none"> 1. Overall supervision of EvalYouth 2. Communication with donors (<i>potential and current</i>) 3. Provide input into task force work plan 4. Approve task force work plans, including modifications 	EvalYouth Co-Chairs will have a term of service of 3 years ¹ . It is estimated that EvalYouth Co-Chairs will be able to devote an average of 6 hours per week.
EvalYouth Vice Co-Chairs (No more than 4 vice co-chairs)	<ol style="list-style-type: none"> 5. Provide additional support, as requested, by Task Force Co-Chairs 6. Try to procure funding to help support Task Forces 7. Oversee financial 	EvalYouth Vice Co-Chairs will have a term of service of 3 years. It is estimated that EvalYouth Vice Co-Chairs will be able to devote an average of 6 hours per week.

¹ Recognizing that EvalYouth officially launched in November 2015, one Co-Chair, and possibly one or two Vice Co-Chairs may be asked to stay on for one additional year. This will avoid a situation where all of the leadership is rotating off at the same time. In doing so, it will also ensure a seamless leadership transition that can build on past successes and current efforts.

	management of financial resources 8. Preparation of narrative reports in line with donor requirements 9. Liaison with EvalPartners about Network updates 10. Assist in dissemination of task force updates through social media and website 11. Advocate for the importance of EvalYouth	
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Selection of Leaders

EvalYouth Co-Chairs and Vice-Chairs are designated by EvalPartners. Co-Chairs and Vice-Chairs are selected through an inclusive process aligned with EvalYouth Principles and Code of Conduct. As such, Co-Chairs and Vice-Chairs typically represent a regional VOPE (e.g., AfrEA, AES, CIS, CoE, EES, EvalMENA, ReLAC), or national VOPEs that have strong international connections (AEA, CES).

EVALYOUTH TASK FORCES

Structure

EvalYouth Task Forces (TFs) have the overall responsibility of task force operations and project management. The table below outlines the TF infrastructure, including roles, responsibilities, and terms of service.

Roles	Responsibilities	Terms of Service
Task Force Co-Chairs (2 Co-Chairs)	1. Development of a task force work plan 2. Procure approval of task force work plan from EY Co-Chairs 3. Overall supervision of work plan to ensure implementation in line with the approved plan 4. Meet monthly with EY leadership	Task Force Co-Chairs will have a term of service of 3 years ² . It is estimated that Task Force Co-Chairs will be able to devote an average of 6 hours per week.
Task Force Secretariat	1. Provision of logistical support for meetings, and events 2. Take and maintain task force meeting minutes 3. Responsible for monthly written communication with EY Co-Chairs regarding task force progress 4. Meet monthly with EY	Task Force Secretariat will have a term of service of 3 years. It is estimated that Task Force Secretariat will be able to devote an average of 6 hours per week.

² Recognizing that EvalYouth Task Forces were officially created in April 2016, one Co-Chair may be asked to stay on for one additional year. This will avoid a situation where all of the leadership is rotating off at the same time. In doing so, it will also ensure a seamless leadership transition that can both build on past successes and current efforts.

	leadership	
Task Force Members	<ol style="list-style-type: none"> 1. Volunteering to help implement different components of the task force work plan 2. Implementing the components for which you volunteered 3. Participate in monthly task force calls 	It is estimated that Task Force Members will be able to devote an average of 6 hours per month.

Selection of Task Force Leaders

A process for selection of Task Force Co-Chairs and Secretariat is in development and will be updated once this process is finalized.

EVALPARTNERS

As a movement, EvalYouth is largely self-organizing. At the same time, it is a network that developed out of an inclusive process, with the initial idea generated by EvalPartners. The link between EvalPartners and EvalYouth remains strong through bi-directional information sharing and guidance, and identification and implementation of synergistic activities.

PARTNERSHIP MEMBERS

A central component of EvalYouth’s strategy is communication. The link between Partnership Members (e.g., other EvalPartners networks and initiatives) and EvalYouth remains strong through bi-directional information sharing, and identification and implementation of synergistic activities.

OTHER INTERESTED PARTIES

As noted, communication is central to EvalYouth. The link between other interested parties (e.g., individuals or institutions with an interest in young and emerging evaluators or youth stakeholders) and EvalYouth remains strong through bi-directional information sharing.